

St. Paul's United Church of Christ
2227 West Michigan Street
Evansville, Indiana 47712
812.425.1522

CHURCH FACILITIES USE REQUEST FORM
(non-wedding)

Use of church property requested by:

Name _____

Address _____

Group/Organization _____

Day/Cell Phone _____ Evening Phone _____

Planned Activity:

Areas/rooms needed: (COMPLETE OTHER SIDE FOR ROOM SET UP)

- | | | |
|--------------------------------------|--------------------------------------------|-----------------------------------------------|
| <input type="checkbox"/> Gym | <input type="checkbox"/> Kitchen | <input type="checkbox"/> Dining Room |
| <input type="checkbox"/> Parking Lot | <input type="checkbox"/> Parish Hall/Stage | <input type="checkbox"/> Room Number(s) _____ |
| <input type="checkbox"/> Other _____ | | <input type="checkbox"/> GARAGE* |

Requested Date(s): _____ Requested Time(s): _____

_____ Actual Time Of Event: _____

Fees: \$ _____

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- ◇ Please keep stored items within your designated area.
 - ◇ Please do not duplicate the key. If evident that a key has been duplicated, no future contract will be awarded.
 - ◇ Please return the key to the church office once you have cleared out your area.
 - ◇ If you have any concerns/questions/problems, call Rick Hobbs 812-455-4515.
 - ◇ Thank you

In consideration for the use of the church facilities, I understand that I am solely responsible for any damage done to church property caused by myself or any of my guests. I will not hold St. Paul's UCC responsible or liable for any injuries incurred by me or my guests on the date(s) specified above. I will not use the church facilities to promote any illegal or immoral acts.

Signature

St. Paul's UCC

Printed

Position

Date

Date