

St. Paul's Open Gym Rules and Regulations

General

- Participants must have a waiver signed by a legal guardian before participating in Open Gym.
 - Those coming for the first time can stay and take a waiver home, but in order to come a 2nd time, participants must bring in the signed waiver.
 - A participant must be at least 5 years-old and in kindergarten to stay without a parent or guardian present. No over 18 may be a participant
- Staff and volunteers have the final say in any situation. They can and should exercise their authority according to the behavior agreement and understood consequences.
- All trash, including soda cans, cups, and candy wrappers should be thrown away when finished.
- Participants should be with staff or volunteers at all times. Only areas that have supervision are open for use. Therefore, participants should not be roaming the hallways.
- Participants may make one activity change before snack and one after snack.
- Participants should ask for permission to move between activity areas.
- Staff and volunteers must expect participants to follow the rules and to respect authority at all times. Staff and volunteers should be as consistent and fair as possible. All major issues should be handled privately, away from the other participants.

Behavior Expectations

- Keep hands and feet and objects to yourself.
 - No hitting, tripping, fighting, or throwing things at each other.
- If it's not nice, don't say it.
 - No cussing, bullying, name-calling, or gossiping.
- If it's not yours, don't touch it.
 - Don't take, play with, or touch drinks or property that doesn't belong to you.
- Respect others even if you don't agree with them.
- Respect the property in and around the building.
- Absolutely NO fighting or bullying. Gossiping is bullying.

Consequences

1. First offense – “That’s 1.” =Warning - Try to do something different.
2. Second offense – “That’s 2.” =2nd chance to change behavior/attitude
3. Third offense – “That’s 3.” = Staff or Volunteer will fill out a behavior report and send child to Rick. Rick will decide consequences based on behavior. Possibilities include:
 - a. Help in the kitchen
 - b. Go home for the day
 - c. No return for some period of time
4. **There will be zero tolerance for bullying or fighting. Participants will be asked to leave for at least a week or more.**

Gym

- No food or drink in the gym.
- Staff and volunteers are responsible for getting out equipment. Any equipment that becomes an issue can be put away.
- Volleyballs and basketballs should not be kicked.
- Gym equipment must stay in the gym.
- Participants will be expected to help clean up any equipment used in the gym.

Activity Room

- Materials and game equipment will be set out by the staff/volunteers.
- Any misused materials or game equipment will be put away.
- Movies and games should be age-appropriate at all times.
- Participants will be expected to help clean up any materials used before moving to another activity.

Kitchen

- Participants must ask to go down to the kitchen.
- If a participant is going to the kitchen to help, he or she must stay in the kitchen until excused.

Snack Time

- When it is snack time, all participants must go to the snack room whether or not they plan to eat. They must stay in the snack room until the staff/volunteers release them.
- Participants should be seated in the snack room while eating. Food should not leave the snack room.
- No electronic devices may be used in the snack room.
- All trash, including soda cans, cups, and candy wrappers, should be thrown away before leaving.
- Participants are allowed second helpings only after finishing what they took the first time and after everyone else has had a chance to eat.

Homework/Media Center

- This is a quiet room, designated to quiet work on homework, reading, or supervised computer use.
- Any books taken off the shelves should be returned to the "return table" for a library assistant to re-shelve.
- All drinks, snacks, trash must be cleaned up before leaving the room.
- Computers should only be used for school-related research, writing, and printing. No non-educational games or searches are allowed. The supervising adult must be aware of the content on the computer at all times.